



Town of Weare Parks and Recreation

***Meeting Minute
October 14, 2008***

MEETING CALLED TO ORDER: 8:50pm (no quorum until this time)

MEMBERS IN ATTENDANCE: Chuck Metcalf, *Valerie King, Gene Propper, Jim Blouin, Mike Housman (PARC Coordinator)*

PUBLIC COMMENTS:

- Conservation Committee Chairman, Andy Fulton, came to speak to PARC regarding access to the Wood Family Forest through Bolton Field. Mr. Fulton asked what can be done to make the forest accessible to the public year round. Issues facing PARC include:
 - Removing/Opening the gate leaves the fields vulnerable to damage from unauthorized (recreational) vehicle;
 - Cost of a second gate to keep vehicles off the fields (Mike to research cost);
 - Potential increased maintenance costs for plowing (Andy to speak to Carl at the highway department for his thoughts and ideas);
 - Cost to fence in fields. Three (3) years ago, this was estimated at \$58,000.
- Capital Reserve Fund representative, Dick Butt, came to answer any questions regarding the Capital Reserve Fund and discuss potential funding needs for PARC in 2009.
 - There is currently \$19,392 in the Recreational Development Fund (\$22,396 minus \$3,000 request for the Bolton Field drainage project) and \$28,462 in the Chase Park Fund. These funds, unlike other of its kind, allow for both capital and maintenance projects; therefore, this money could be used to buy additional gates for Bolton Field (to allow access to Wood Family Forest)
 - Any new requests for funding need to be to Dick by November.
 - Discussion regarding the possibility of upgrading the road to Bolton Fields to a town maintained road. This would require the road to be improved. The cost of upgrading and maintaining the road and whose budget this would impact would need to be considered. Potentially the upgrade (~\$9K) could come from the Capital Reserve Fund. Dick will talk to Carl (Highway Dept) and bring the idea before the BOS at their next meeting.

COORDINATOR'S REPORT:

- The Halloween Party will be held on October 26th from 1-3 at the Old Town Hall.
 - The party has been advertised on the town website, Channel 6, and on the sign in front of Town Hall (beginning Sunday).
 - The crafts and candy have been ordered.
 - Jim provided Mike with the name of a woman (Prokomb) who can help and Mike has been in contact with some HS kids who may volunteer to supervise the crafts.
- Gary of Fornier Irrigation estimated the cost to winterize the irrigation systems at \$400 (same as last year). The winterization will be done at the end of October or early November.
- Seniors plan to have a guest speaker come to discuss dolls at their November 18th meeting.
- Still waiting to hear back from VT Tennis with a quote. Mike has continued to call (about once a week) but they are still too busy to get him an estimate for the cost of repairing/redoing the tennis courts.
- Land and Water Conservation Fund paperwork received regarding a self-inspection due by the end of October. Not sure what this is about. Mike will talk to a contact he has at DRED to find out more and complete the required paperwork.

OLD/NEW BUSINESS:

- This past weekend was the last date for "boats out".
- All members are asked to meet at Chase Park at 5pm on Saturday (18th) to winterize the park (turn off pump, store picnic tables under pavilion, put antifreeze in toilets and sinks).
- The cost to improve the road to Bolton Fields so that it meet required standards to be a town maintained road is approximately \$9,000. Is this something we should do sooner rather than later? Should the work be expanded to also include run off issues on the road to the lower parking area. Discussion.
- Project idea - The banking around the playground needs to be "dressed" to make it more attractive.
- Drainage pipe project in progress. Pipe has been run from where Carl (Highway) left off with previous project to the new concession stand. Still need to finish running the rest of the pipe (concession to woods) and fill to cover. PSNH did approve the electrical conduit that was laid along side the drainage pipe.
- Should be getting a bill for Calcium application (road dust control).
- Tony Sawyer at Hillsboro County Corrections has men available in November to do work. Project ideas included: winterizing park (picnic table in particular), removing the brush along the road to Bolton Fields and around that gate at Ineson (poison ivy

issues here as well), work on the home-run fence in Purington outfield. PARC will need to supply lunches and tools for the inmates to use. For planning purposes, Tony will also need to know about any needs PARC has for workers this spring. Jim will find out how many lunches would be needed and will talk to Carl (Highway) about tools he has available for the men to use.

Chuck moved to purchase lunches for the Hillsboro county Corrections prisoners in exchange for work performed at Ineson, Purington and Bolton Fields (assuming they are available to perform work during the month of November) Gene seconded the motion. All approved. Motion carried

- Roses Update – Given the budget issues, a decision made to postpone the order (~\$60) until January. Whether ordered now or in January, the roses will not be available until Spring.
- Review of contract for lawn care – Are any changes needed? Discussion
 - Grass height concerns – Should we change to 1x/wk. Pros and cons to either alternative. Hard to keep within certain height requirements when there is lots of rain, but changing to a 1x/week means some fields may not get cut as often when it needs it (spring) and too often when it doesn't (early fall).
 - Fall Clean-up – Should it be included? If so, the contract need to include the specifications (similar to spring clean-up language) which are currently missing from the contract.
 - Consider the removal of the plow damage requirement. Why is the contractor responsible for repairing damage made by others?
 - Chuck will provide feedback to Fred for consideration.

MEETING ADJOURNED: 10:00pm (approximately)